Supplier	:	CROWN PAPER AND STATIONER	Purchase Order No. :			
Address	:	ILIGAN CITY	Date :	08-02-2019		
Tel/Fax			Terms of Payment :	toal Shouth		
PR No.	:	271-19	Mode of Procurement:	NP/SVP		
Date		6/19/2019				

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
1	114/	pcs	BALLPOINT PEN, FINE POINT Black	6.50	741.00
2	114	pcs	BALLPOINT PEN,FINE POINT Blue	6.50	741.00
3	19/	pads	STICK ON NOTEPAD 2x3,50mm x 76mm,assorted colors	29.50	560.50
	-	pado	XXXXXX NOTHING FOLLOWS XXXXXX		
		7 1			
					2,042.5
			TOTAL		2,042.3

Conditions:

- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.

2. Render your bills in triplicate copies including the original.	the state of the s
3. If the date of the receipt of the Purchase Order by the dealer is not	indicated, it shall be deemed received on the 10th working day from the
data of the approval of the Durchase Order	
4. For imported items, IMPORTATION DOCUMENTS specifically	showing the condition, serial numbers of the equipment purchased, and
ax receipts, should be submitted by the supplier	
Funds available in the amount of:	Very truly yours,
ASLINAH D. ASHARY Head, Fund Management Section	ALLANODEN A. MACARIMBANG Chief, Management Services Division
Approved: Att KHALIOUZZA	WIALM. MACABATO, CPA, CSES
Received this P.O. Copy on:by:	Conform:
	Name and Signature of
	Supplier/Representative