Supplier	:	CROWN PAPER AND STATIONER	Purchase Order No. : 19-255	
Address	:	ILIGAN CITY	Date : $\sqrt{9-209}$	
Tel/Fax	:		Terms of Payment : 1	
PR No.	:	274-19	Mode of Procurement:	
Date	:	6 /19/2019	170	

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
1	3	jar	GLUE ALL PURPOSE in Jar WITH APPLICATOR,mm of 200grams	39.50	118.50
2	40	pcs	BALLPOINT PEN, FINE POINT, BLACK BWG	6.50	260.00
3	48	pcs	BALLPOINT PEN,FINE POINT,BLUE	6.50	312.00
4	6/	pads	STICK ON NOTE PAD 3X3,76MM X 76MM (3x3),70gsm	30.00	180.00
			xxxxxx nothing follows xxxxxxxxxxx		
3		1,183	must find a bought to be seen and a second		
	186				The second
		2			
		Jan S			
		200			
					/
			TOTAL		870.50

Conditions:

- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. Render your bills in triplicate copies including the original.
- 3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.

4. For imported items, IMPORTATION DOCUMENTS specifica	ally showing the condition, serial numbers of the equipment purchased, and
tax receipts, should be submitted by the supplier	e and equipment parentabet, and
Funds available in the amount of: & Fo . 50	Very truly yours,
OS ASLINAH D. ASHARY	ALVANODENA MACADINENA
Readount Head, Fund Management Section	ALLANODEN A. MACARIMBANG Chief, Management Services Division
Approved:	to . I I
ATT. KHALI	CUZZAMAN M. MACABATO, CPA, CSEE
	SIGNAL VICE-PRESIDENT
Received this P.O. Copy on:	Conform:
by:	4
	Name and Signature of Supplier/Representative