Supplier Address Tel/Fax FR No. Date	: : : : :	CROWN PAPER AND STATIONER  ILIGAN CITY  128-19 2/21/2019	Purchase Order No.  Date  Terms of Payment  Mode of Procureme	4-27-209
Please de	liver	to this Office within seven (7) working days from rece	eipt hereof the following:	

NO		UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	3/	pcs	RECORD BOOK 200 Pages	47.90	14.5
2	6	packet	BATTERY DRY CELL, 1.5 volts size AAA	150.00	900.00
4	1/	ream	PARCHMENT PAPER, A4 size 100 sheets/ream	275.00	275.00
6	4	box	PAPER CLIP 32mm 100pcs/box	10.00	WARRING TO THE RESERVE TO THE RESERV
	$\perp$		XXXXX NOTHING FOLLOWS XXXXXX	F0.00	40.00
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## **Conditions:**

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages. 2. Render your bills in triplicate copies including the original.

3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.

4. For imported items, IMPORTATION DOCUMENTS specifically showing tax receipts, should be submitted by the supplier	the condition social muscless Cd
tax receipts, should be submitted by the supplier	the condition, serial numbers of the equipment purchased, and
Funds available in the amount of: \$\frac{7}{2}357.50\$	Very truly yours,
ASLINAH D. ASHARY Head, Fund Management Section	ALLANODEN A. MACARIMBANG Chief, Management Services Division
Approved:	Dette
Acting Lyonal Vie	M. MOTI
Received this P.O. Copy on:  by:	Conform:
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	Name and Signature of Supplier/Representative