

Purchase Order No. : 19-227
Date : 6-27-2015
Terms of Payment :
Mode of Procurement : W/wh/Shipping

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	3	rolls	TAPE TRANSPARENT, Size 3 (24mm)50m	45.00	135.00
2	1	box	ENVELOPE MAILING White ordinary, 500 pcs/box	250.00	250.00
3	2	pads	MEMO PAD, 8.5x5.5 100 sheets/pad	60.00	120.00
4	1	pc	PENCIL SHARPENER,SINGLE CUTTERHEAD,One hole	275.00	275.00
5	3	rms	PAPER BOND,Multipurpose, 70gsm,legal,216mm x 330mm, Oji brand	175.00	525.00
6	6	rms	PAPER BOND,Multipurpose, 70gsm,A4,216mm x 330mm, Oji brand	185.00	1,110.00
7	3	pcs	PAPER CLIP,BULLDOG,76mm	15.00	45.00
8	1	pc	STAMP PAD FELT 60x100m metal case	35.50	35.50
9	1	pack	STICKER PAPER, A4 10pcs/pack	49.95	49.95
			XXXXXX NOTHING FOLLOWS XXXXXX		
T O T A L					2,545.45

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Very truly yours,


ALLANODEN A. MACARIMBANG
Chief, Management Services Division 7/4

DR. SARNUDDIN M. MOTI

Conform:

Name and Signature of
Supplier/Representative