

Purchase Order No. : 19-060
Date : 4-4-2019
Terms of Payment : _____
Mode of Procurement : NP/SVP

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	box	FOLDER PRESSBOARD, PLAIN FOR LEGAL SIZE	395.00	395.00
			PAPER/DOCUMENT 100pcs/box		
2	4	pcs	MOIST PAD	45.00	180.00
3	12	roll	TAPE TRANSPARENT size '1	15.00	180.00
4	1	box	CARBON PAPER, polytheline, long 100/box	495.00	495.00
			XXXXXXXX NOTHING FOLLOWS XXXXXXXXX		
T O T A L					1,250.00

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Dr. SAINUDDIN M. MOTI
Acting Regional Vice-President

Name and Signature of
Supplier/Representative