

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

DEC 20 2019 POMM-P-007

RECEIVED BY: JB

Supplier: PROGRESS HOME AND OFFICE FURNISHINGS
Address: No. 7 Corner Sheridan & Pines Streets, Mandaluyong City
Tel. Fax No.: (02) 374-5411 to 13 / 738-6671 (T/F)
Supplier Registered with: 002-804-643-014 V

Work Order No.: 19-81
Date: 12/17/2019
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within **7-15 days** upon approval of final sample.

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Dismantling and Transfer of 1 unit Mobile Compactor	18,000.00	18,000.00
			XXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXX	TOTAL	18,000.00
			Less: TAX		
			VAT (5%/1.12)	803.57	
			EWT (2%/1.12)	321.43	1,125.00
			PR No. 19-1212-0535	Total - Net	16,875.00
			Requesting Unit: For PRO 1 use	of Tax	

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the Authority of the
MARIMEL C. BRAVO
Fiscal Controller II

By the authority of the MSD Chief

EDWARD Q. ESPIRITU 12/17/19
AO IV / ASS Chief / OIC-OMSD

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:		Funds Available in the amount of: <u>16,875.00</u>		APPROVED:
JOSE A. MONES Fiscal Controller III		JANE C. RAGOS FC IV / FMS CHIEF BY THE AUTHORITY OF THE CHIEF, FMS		<u>[Signature]</u> 12/17/19 CYNTHIA S. SANTOS DC IV / MSD Chief / OIC-ORVP
With in the COB:	<u>CY 2019</u>	JOSE A. MONES FISCAL CONTROLLER III		CONFORME:
Expense Code:	<u>10213070</u>			<u>[Signature]</u>
Bdget:	<u>18,000</u>			
Remarks:	<u>ASS/650</u>			
Received copy of J.O. on		<u>12-17-19</u>		Signature over Printed Name of Supplier / Representative
		Date		