



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

NOV 20 2019
POMM-P-007

RECEIVED BY:

Supplier: SOLIS APPLIANCE SERVICE CENTER
Address: Alaminos City, Pangasinan
Tel. Fax No.: 568-6897
Supplier Registered with: 176-630-529-000 V

Work Order No.: 19-69
Date: 11/8/2019
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 15 days from receipt hereof of the following:
Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Cleaning & maintenance of aircon for the 4th Quarter of CY 2019	1,200.00	1,200.00
	1	unit	Floor Mounted Airconditioner	800.00	2,400.00
	3	unit	Wall Mounted Airconditioner		
			XXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXX	TOTAL	3,600.00
			Less: Tax		
			VAT (5%/1.12)		160.71
			PR No. 19-1029-0485	Total-Net of Tax	3,439.29
			Requesting Unit: LHIO Western Pangasinan		

- Terms & Conditions:
- The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
 - If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
 - Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
 - All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
 - Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
 - Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
 - In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
 - Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the Authority of the MSD Chief
MARIMEL C. BRAVO
Fiscal Controller II

By the authority of the MSD Chief
EDWARD Q. ESPIRITU
AO IV / ASS Chief / OIC-OMSD Chief

Very truly yours,
CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:
IOSE A. MONES
Fiscal Controller III

Funds Available in the amount of: 3,600.00
JANE C. RAGOS
FC IV / FMS CHIEF

With in the COB:
Expense Code:
Budget:
Remarks:

BY THE AUTHORITY OF THE CHIEF, PHIC
IOSE A. MONES
FISCAL CONTROLLER III

APPROVED:
ALBERTO C. MANDURIAO
Regional Vice President

CONFORME:
Fermiwa S. S. S.
Signature over Printed Name
of Supplier / Representative

Received copy of J.O. on 11-20-19
Date