

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **INDUSTRIAL & TRANSPORT EQUIPMENT, INC.**

Work Order No.: 19-68

Address: Rizal St., Dagupan City

Date: 11/8/2019

Tel. Fax No.: 540-2513

Term of Payment: Charge

Supplier Registered with: 000-201-284-00001 V

Mode of Procurement: Direct Contracting

Please deliver to this office within 1 week upon approval of final sample.

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Periodic maintenance for Isuzu Crosswind XUV AT KGS 3648		
	1	gal	IGMO XTRM ENGINE OIL	1,283.88	1,283.88
	1	ltr	IGMO XTRM ENGINE OIL	334.48	334.48
	1	pc	OIL FILTER	1,450.96	1,450.96
	1	pc	BEARING AXLE INNER HUB	2,399.03	2,399.03
	3	ltr	ATF TEXAMATIC	351.41	1,054.23
	1	pc	BRAKE CLEANER	227.70	227.70
	1	pc	DIESEL SYSTEM COND	599.50	599.50
			SHOP MATERIALS	38.64	38.64
			Total MATERIALS		7,388.42
			LABOR-Perform 55,000 KM check-up		1,947.46
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx	TOTAL-L&M	9,335.88
			Less: TAX		
			VAT (5%/1.12)		416.78
			PR No. 19-1106-0499	Total - Net of Tax	8,919.10
			Requesting Unit: For LHIO Ilocos Sur		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, Incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the authority of the MSD Chief

Very truly yours,

EDWARD Q. ESPIRITU

AO IV / ASS Chief / OIC-OMSD Chief

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 9,335.88

JOSE A. MONES

Fiscal Controller

JANE C. RAGOS

EC IV / FMS CHIEF

With in the COB:

Expense Code:

Bdget:

Remarks:

APPROVED:

ALBERTO C. MANDURIAO

Regional Vice President

JANETTE D. MANAOIS, MD
MEDICAL SPECIALIST IV

CONFORME:

Received copy of J.O. on

11-19-19

Date

Signature over Printed Name
of Supplier / Representative