



Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

**JOB ORDER**  
(Non - Inventoriable Items)  
OFFICE/DEPARTMENT: PRO 1

COMMISSION ON AUDIT  
AUDIT TEAM R1-04 (PHIC Group)

DEC 03 2019

POMM-P- 007

RECEIVED BY: 10

Supplier: PRESLEY V. DE VERA  
Address: Caloocan Sur, Binmaley, Pangasinan  
Tel. Fax No.: 9082223911  
Supplier Registered with: 189-085-768 NV

Work Order No.: 19-65  
Date: 11/5/2019  
Term of Payment: COD  
Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within on December 2 & 9, 2019 from receipt hereof the following:  
Note: Additional      working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	Speaker	Honorarium of Speaker for the conduct of Orientation on Anti-Violence Against Women and Children in 3 Batches xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx Less: Tax Withholding Tax (3%) PR No. 19-1022-0467 Requesting Unit: HCDMD	10,000.00  TOTAL  Total-Net of Tax	10,000.00  10,000.00  300.00  9,700.00

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the authority of the MSD Chief

Very truly yours,

EDWARD Q. ESPIRITU

AO IV / ASS Chief / OIC-OMSD Chief

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>10,000</u>	APPROVED:
<u>JOSE A. MONES</u> Fiscal Controller III	<u>JANE C. RAGOS</u> FC IV / FMS CHIEF	<u>CYNTHIA S. SANTOS</u> DC IV / MSD CHIEF / OIC-ORVP
With in the COB:		
Expense Code:		
Bdget:		
Remarks:		
Received copy of J.O. on	<u>12/2/19</u> Date	CONFORME: <u>PRESLEY V. DE VERA</u> Signature over Printed Name of Supplier / Representative