




Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

 **NOV 06 2019** POMM-P-007

RECEIVED BY: 98

Supplier: **GNS TIRE AND SERVICE CENTER INC.**

Address: **Lucao District, Dagupan City**

Tel. Fax No.: **523-0138, 515-6841, 523-9828 (fax)**

Supplier Registered with: **006-016-737-000 V**

Work Order No.: **19-57**

Date: **10/25/2019**

Term of Payment: **Charge**

Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within **1 week** upon approval of final sample.

Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					<u>labor</u>	<u>materials</u>
	7	ltrs	Labor and materials for the repair & maintenance of Toyota Innova, SLD 690	535.00		3,745.00
	1	pc	Motul Multi Power 15w50	322.00		322.00
			Oil Filter c111			
			Labor	210.00	210.00	
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx			
			Less: TAX			
			VAT (5%/1.12) (labor & materials)			
			EWT (1%/1.12) (materials)			
			EWT (2%/1.12) (labor)			
			PR No. 19-1023-0473			
			Requesting Unit: GSU			
				TOTAL - L&M	210.00	4,067.00
				Grand Total		4,277.00
				190.94		
				36.31		
				3.75		231.00
				Total - Net of Tax		4,046.00

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
4. All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
7. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
8. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the Authority of the
MARIMEL C. BRAVO
Fiscal Controller II

By the authority of the MSD Chief

EDWARD Q. ESPIRITU
AO IV / ASS Chief / OIC-OMSD Chief

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available in the amount of: 4,277.80

JOSE A. MONES
Fiscal Controller III

JANE C. RAGOS
FC IV / FMS Chief

APPROVED:

ALBERTO C. MANDURIAO
Regional Vice President

With in the COB:

Expense Code:

Bdget:

Remarks:

BY THE AUTHORITY OF THE CHIEF, FMS
JOSE A. MONES
FISCAL CONTROLLER III

Received copy of J.O. on

11-09-19

Date

CONFORME:

JACKY T. AOUNO
Signature over Printed Name
of Supplier / Representative