

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

RECEIVED BY: MA

Work Order No.: 19-51

Date: 10/14/2019

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER INC.

Address: Lucao District, Dagupan City

Tel. Fax No.: 523-0138, 515-6841, 523-9828 (fax)

Supplier Registered with: 006-016-737-000 V

Please deliver to this office within 1 week upon approval of final sample.

Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					<u>labor</u>	<u>materials</u>
	1	pc	Labor and materials for the repair & maintenance of Toyota Innova, SLD 688	322.00		322.00
	7	ltr	Oil Filter c111	535.00		3,745.00
	1	pc	Motul Multi Power 15w50	385.00		385.00
			3m Brake Cleaner			
			Labor for change oil		210.00	
			Labor for clean and adjust brakes		533.00	
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx	TOTAL - L&M	743.00	4,452.00
			Less: TAX	Grand Total	5,195.00	
			VAT (5%/1.12) (labor & materials)	231.92		
			EWT (1%/1.12) (materials)	39.75		
			EWT (2%/1.12) (labor)	13.27		284.94
			PR No. 19-1010-0452	Total - Net of Tax	4,910.06	
			Requesting Unit: GSU			

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>5,195.00</u>	APPROVED:
<u>JOSE A. MONES</u> Fiscal Controller III	<u>JANE C. RAGOS</u> FC IV / FMS Chief	<u>ALBERTO C. MANDURIAO</u> Regional Vice President
With in the COB:		
Expense Code:		
Bdget:		
Remarks:		
Received copy of J.O. on	<u>10-15-19</u> Date	CONFORME: <u>TOM DE JENECIA</u> Signature over Printed Name of Supplier / Representative