



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **CORNERSTONE LEADERSHIP AND STRATEGY CONSULTING, INC.**

Address: Unit 1206 The Trade and Financial Tower, 7th Tower Ave. cor. 32nd St., BGC Fort Bonifacio, Taguig City

Tel. Fax No.: (02) 902-0977 / 09175090977

Supplier Registered with: 008-893-894-000 V

Work Order No.: **19-35**

Date: **8/2/2019**

Term of Payment: **Charge**

Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within **September 26-27, 2019**

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	2 (1 batch only)	Days	TRAINING FEE For the conduct of Managing Your Boss Training for PRO 1 Personnel xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx Less: TAX VAT (5%/1.12) EWT (2%/1.12) PR No. 19-0617-0317 Requesting Unit: HRU	49,500.00 per day TOTAL 4,419.64 1,767.86 Total - Net of Tax	99,000.00 99,000.00 6,187.50 92,812.50

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
4. All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
7. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
8. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the Authority of the

MARIMEL C. BRAVO
Fiscal Controller III

By the authority of the MSD Chief

LETECIA L. RAVANCHO
FC III / DIC-OMSD Chief

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 99,000.00

JOSE A. MONES
Fiscal Controller III

IANE C. RAVANCHO
FC IV / MSD Chief
COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

APPROVED:

Maricar M. Arzadon, M.D.
Medical Officer VII
OIC - RVP, PRO1

With in the COB:

Expense Code:

Budget:

Remarks:

RECEIVED BY: ae

Received copy of J.O. on

Date

CONFORME

ALVIN R. SAMSON
Signature over Printed Name
of Supplier / Representative