

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: INDUSTRIAL & TRANSPORT EQUIPMENT, INC.
Address: Rizal St., Dagupan City
Tel. Fax No.: 540-2513
Supplier Registered with: 000-201-284-00001 V

Work Order No.: 19-31
Date: 7/10/2019
Term of Payment: Charge
Mode of Procurement: Direct Contracting

Please deliver to this office within 1 week upon approval of final sample.
Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Periodic maintenance of Isuzu Crosswind XUV AT		
	1	gal	KGS CS 3662	1,283.88	1,283.88
	1	ltr	IGMO ENGINE OIL	334.48	334.48
	1	pc	IGMO ENGINE OIL	1,450.96	1,450.96
	1	pc	OIL FILTER	609.58	609.58
	1	pc	FUEL FILTER	764.52	764.52
	1	pc	AIR CLEANER	351.41	1,054.23
	3	ltr	ATF TEXAMATIC	341.23	682.46
	2	ltr	GEAR OIL	1,337.90	2,027.42
	6	ltr	COOLANT	599.50	599.50
	1	pc	DIESEL SYSTEM COND	227.71	227.71
	1	pc	BRAKE CLEANER	38.64	38.64
			SHOP MATERIALS		
			Total MATERIALS		9,073.38
			LABOR-Perform 40,000 KM check-up		3,245.76
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx	TOTAL-L&M	12,319.14
			Less: TAX		
			VAT (5%/1.12) (materials)	405.06	
			EWT (5%/1.12) (labor)	144.90	549.96
			PR No. 19-0704-0335	Total - Net	11,769.18
			Requesting Unit: For LHIO Eastern Pangasinan	of Tax	

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: <u>JOSE A. MONES</u> Fiscal Controller III	Funds Available in: COMMISSION ON AUDIT AUDIT TEAM R1-04 (PHIC Group) <u>JANE C. RAGOS</u> FMS CHIEF JUL 16 2019	APPROVED: <u>ALBERTO C. MANDURIAO</u> RVP, PRO 1 7/11/19
With in the COB: Expense Code: Budget: Remarks:	RECEIVED BY: <u>al</u>	CONFORME: <u>Santos M. Lopez</u> Signature over Printed Name of Supplier / Representative
Received copy of J.O. on	7-11-19 Date	