

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **CORNERSTONE LEADERSHIP AND STRATEGY CONSULTING, INC.**

Work Order No.: **19-29**

Address: Unit 1206 The Trade and Financial Tower, 7th Tower Ave. cor. 32nd St., BGC Fort Bonifacio, Taguig City

Date: **7/1/2019**

Tel. Fax No.: **(02) 902-0977 / 09175090977**

Term of Payment: **Charge**

Supplier Registered with: **008-893-894-000 V**

Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within **August 1-2, 2019**

Note: Additional _____ working days to submit for approval of text / sample.

| NO. | QTY | UNIT | SERVICE DETAILS | UNIT PRICE | TOTAL AMOUNT |
|-----|----------------|-------------|---|--------------------|------------------|
| | 2 | Days | TRAINING FEE | | |
| | (1 batch only) | | For the conduct of Transformational Leadership Training for PRO 1 Officers/Supervisors xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx | 40,000.00 | 80,000.00 |
| | | | Less: TAX | TOTAL | 80,000.00 |
| | | | VAT (5%/1.12) | 3,571.43 | |
| | | | EWT (2%/1.12) | 1,428.57 | 5,000.00 |
| | | | PR No. 19-0606-0309 | Total - Net | 75,000.00 |
| | | | Requesting Unit: HRU | of Tax | |


Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

| | | |
|---|---|--|
| Certified Budget Available: | Funds Available in the amount of: <u>80,000.00</u> | APPROVED: |
| JOSE A. MONES Fiscal Controller III | JANE C. RAGOS FC IV / FMS CHIEF | ALBERTO C. MANDURIAO Regional Vice President |
| With in the COB: | COMMISSION ON AUDIT AUDIT TEAM R1-04 (PHIC Group) | 7/2/19 |
| Expense Code: |  | 7/3/19 |
| Bdget: | JUL 05 2019 | ALVIN RAE R. SAMSON |
| Remarks: | RECEIVED BY: <u>ae</u> | Signature over Printed Name |
| Received copy of J.O. on | Date: 7/3/19 | of Supplier / Representative |