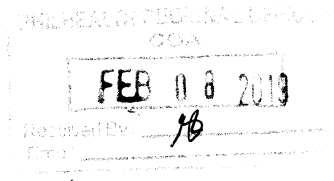




Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION



POMM-P-007

**JOB ORDER**  
(Non - Inventoriable Items)  
OFFICE/DEPARTMENT: PRO 1

Supplier: LEPAGUS ENTERPRISES  
Address: Tebag West, Sta. Barbara, Pangasinan  
Tel. Fax No.: 653-1281  
Supplier Registered with: 906-966-399-000 VAT

Work Order No.: 19-02  
Date: 2/1/2019  
Term of Payment: Charge  
Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within **2 days** upon **notification through text, email or fax.**

Note: Additional        working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Hauling of Unserviceable Furniture & Fixtures and Office Equipment from PRO 1 to Warehouse Mangaldan xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx Less: Tax VAT (5%/1.12) EWT (2%/1.12) PR No. 19-0125-0069 Requesting Unit: GSU	TOTAL  647.32 258.93 Total-Net of Tax	14,500.00  <u>14,500.00</u>  906.25  <u>13,593.75</u>

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

**CYNTHIA S. SANTOS**

Division Chief IV / MSD Chief

Certified Budget Available: <b>JOSE A. MONES</b> Fiscal Controller III	Funds Available in the amount of: <u>14,000</u> <b>JANE C. RAGOS</b> FC IV / FMS CHIEF	APPROVED: <b>ALBERTO C. MANDURIAO</b> Regional Vice President
With in the COB: Expense Code: Budget: Remarks:		
Received copy of J.O. on <b>Feb 08, 2019</b> Date		CONFORME: <b>Levy P. Agustin</b> Signature over Printed Name of Supplier / Representative

19201  
2/1/2019