

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 Telefax No. 637-3158 637-4735

**PURCHASE ORDER**

Supplier: SODEXO BENEFITS AND REWARDS SERVICES PHILIPPINES, INC. Purchase Order No.: 11-099-19  
 Address: 11TH Flr. BA Lepanto Condo. 8747 Paseo de Roxas, Makati City Date: November 5, 2019  
 Tel.Fax No.: 689-4777 689-4747 Term of Payment: C.O.D  
 Supplier Registered with PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within C.O.D from receipt hereof of the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			<b>PROCUREMENT OF GIFT CHECK</b>		
1	25	PCS	GIFT CERTIFICATE WORTH -P- 1,000.00	1,000.00	25,000.00
2	50	PCS	GIFT CERTIFICATE WORTH -P- 500.00	500.00	25,000.00
					<b>50,000.00</b>
			PR #		
			19-0483 dtd. 10-11-19 - CorCom		
			19-0482 dtd. 10-11-19 - CorCom		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.

Very truly yours,

*Joseph O. Vergara*  
**JOSEPH O. VERGARA**  
 Head, SBAC

Certified Budget Available:	Funds Available in the amount of:	Php50,000.00	APPROVED:
<p style="text-align: center;"><i>Corazon M. Tabulao</i>  <b>CORAZON M. TABULAO</b>                  Fiscal Controller III</p>		<p style="text-align: center;"><i>Lilia Garrido</i>  <b>LILIA GARRIDO</b>                  Fiscal Controller III</p>	
Within the COB: <u>2019</u> Expense Code: <u>5029901002</u> Budget: <u>@50,000 / Sub#2,</u> Remarks: <u>charge to corcom</u>			<p style="text-align: center;"><i>Bgen Augustus H. De Villa</i>  <b>BGEN AUGUSTUS H. DE VILLA, AFP (RET)</b>                  Senior Vice-President for Operation Services                  Concurrent Acting Executive Vice President and COO                  HEAD OF THE AGENCY                  or Authorized Representative</p>

CONFORME: <p style="text-align: center;"><i>Geli Valenzuela</i>  <b>Geli Valenzuela</b>                  Signature over Printed Name and Position of authorized representative</p>	Received copy of P.O.: <p style="text-align: center;"><u>11/12/19</u>                  Date</p>
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