

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158

PURCHASE ORDER

Supplier: OFFICE WAREHOUSE, INC.
 Address: Daldia cor. Rolex St. West Fairview, Quezon City
 Tel.Fax No.: 282-3357
 Supplier Registered with: PHILHEALTH

Purchase Order No.: 11-097-19
 Date: November 4, 2019
 Term of Payment: On Account
 Mode of Procurement: Local Shopping

Please deliver to this office within 20 working days from receipt hereof of the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	205	packet	BATTERY, Alkaline, 9 volts	170.00	34,850.00
2	212	pc	FOLDER, plastic with side fastener and transparent cover, A4	10.00	2,120.00
3	980	pc	FOLDER, plastic with side fastener and transparent cover, Legal	12.00	11,760.00
					48,730.00
LESS: EWT 1% 435.09 GMP 5% 2,175.45					2,610.54
PR # 19-0380 dtd 08/19/19 PRID 19-0183a dtd 05/30/19 PRID 19-0374 dtd 08/14/19 PRID					46,119.46

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.

Very truly yours,

Jose O. Vergara
JOSEPH O. VERGARA
 Head, SBAC

11-047

Certified Budget Available:	Funds Available in the amount of:	Php48,730.00	APPROVED:
<i>Therese M. Tindoy</i> THERESE M. TINDOY Fiscal Controller III		<i>Lilia Garrido</i> LILIA GARRIDO Fiscal Controller III	<i>Bgen Augustus H de Villa</i> BGEN AUGUSTUS H DE VILLA MD AFP (RET) Acting Executive Vice-President and COO HEAD OF THE AGENCY or Authorized Representative
Within the COB:	2019		
Expense Code:	5020201001 SPM#10		
Budget:	P 48,730.00		
Remarks:	Change in vendor price		
CONFORME: <i>[Signature]</i> Signature over Printed Name and Position of authorized representative			Received copy of P.O.: <i>[Signature]</i> Date: