

FROM :MCSA MARKETING

FAX NO. :24599472416791

17 May 2019 3:03AM P1

REPUBLIC OF THE PHILIPPINES
 Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd., Drgy. Ortigas, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: **MCSA MARKETING** Purchase Order No.: **05-016-19**
 Address: **G/F DeLima Bldg. 448 San Fernando St., Binondo, Manila** Date: **May 10, 2019**
 Tel./Fax No.: **241-4217** Term of Payment: **On Account**
 Supplier Registered with: **PHILHEALTH** Mode of Procurement: **Shopping**

Please deliver to this office within 10 working days from receipt hereof of the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	846	units	FOLDER, plastic with slide fastener and transparent cover, A4	21.85	18,485.10
2	196	box	FOLDER, PRESSBOARD, plain for legal size papers/documents, 242mm x 369mm, color: cream, green or maroon, etc. (100pcs/box)	875.00	171,500.00
3	1,211	pc	FOLDER, PRESSBOARD, plain for letter size papers/documents	8.50	10,293.50
4	565	pc	FOLDER, SLIDE IN, transparent, A4	4.40	2,486.00
5	131	pack	FOLDER, TAGBOARD for A4 size papers/documents, 0.342mm thickness, 240mm x 320mm, smooth finish and non-blot on both sides (100pcs/pack)	322.00	42,182.00
6	117	pack	FOLDER, TAGBOARD for Legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides (100pcs/pack)	354.00	41,418.00
					284,344.60
LESS: EWT 1% 2,556.83					
GMP 5% 12,784.13					15,340.96
					271,023.64
PR # 19-0005 dtd. 03-08-19 PRID					

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 08:00 to 11:00 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMO at 18th Floor, Room 1801 Citystate Cr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel at all solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62, Warranty of 2016 Revised IRR of RA 9154).

05-255

PO 017-000

Very truly yours,

Ely E. Roxas
 ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php284,344.60	APPROVED:
<i>Editha D. Lamasa</i> Fiscal Controller IV	<i>Lilia Carrido</i> Fiscal Controller III		<i>Joseph O. Vergara</i> Head, SBAC HEAD OF THE AGENCY or Authorized Representative
With the CO: <i>2019</i>	Expense Codes: <i>51030001 / 51030002</i>	Budget: <i>05-016-19</i>	Remarks: <i>Order to various office / etc.</i>
CONFORME:	<i>Jerome S. Magallon</i> Signature over <i>05-016-19</i> Position of authorized representative	Received copy of P.O.:	<i>5-17-19</i> Date