

REPUBLIC OF THE PHILIPPINES
 Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Tele/Fax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

Supplier BEST SHOT PRINTING Job Order No.: 19-06-052
 Address 109 Kamias Road, Quezon City Date: June 17, 2019
 Tel.Fax No. 435-0772 924-2548 Terms of Payment: On Account
 Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within 10 working days upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	350	PCS	PROCUREMENT OF NHSM BALLPEN Specs: Color : Black & White Material : Metal Print : UV Print Print text on barrel : "4th National Health Sector Meeting"	35.00	12,250.00
			LESS:		12,250.00
			EWT 2% 218.75 ✓		765.63
			GMP 5% 546.88 ✓		11,484.38
			19-0191 dtd. 06/06/19 Comar		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62, Warranty of 2016 Revised IRR of RA 9184).

08-362

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available: <u>Php 12,250.00</u>	Funds Available in the amount of: <u>Php 12,250.00</u>	APPROVED:
<u>CORAZON M. TABUADO</u> Fiscal Controller III	<u>LILIA R. GARRIDO</u> Fiscal Controller III	<u>JOSEPH O. VARGARA</u> Head, SBAC HEAD OF THE AGENCY or Authorized Representative
Written the COB: <u>12/19</u>	Expense Code: <u>5029901002</u>	
Budget: <u>12,250</u>	Remarks: <u>Check the bill</u>	
Received copy of J.O on <u>JUNE 18, 2019</u>		CONFORME: <u>CHRISTIA BERE</u> Print Name and Signature of Supplier/Representative