

JOB ORDER
(Non-Inventoriable Items)

Supplier LANGHOFF PROMOTION PHILS, INC. Job Order No.: 19-03-005
 Thyse Penthouse, 5/F Yupangco Bldg. 339 Sen. Gil Puyat Ave. cor. N. Garcia St. Date: March 1, 2019
 Address Makati City Terms of Payment: On Account
 Tel.Fax No. 478-6888 Mode of Procurement: Small Value Procurement
 Supplier Registered with: PHILHEALTH

(45) calendar days upon approval of final sample including 7 calendar days for the presentation of sample upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2,000	pcs	PROCUREMENT OF WRITING CASE PAD Specifications: Type : Case Pad with Zipper Size : 9.5" x 7 inches PhilHealth Logo : 2.74 inches x 1 inch Contact Details : 4.18 inches x 1.53 inches Color : Green with touch of banig Packaging : individually wrapped in a plastic polybag Warranty: (3) months upon delivery LESS: EWT 2% 11,062.50 ✓ GMP 5% 27,656.25 ✓ PR # 18-0637 dtd. 11/21/19 CoMar	309.75	619,500.00
					619,500.00
					38,718.75
					580,781.25

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1 which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Retention Fee of 1% of gross amount (GPPB Resoution No. 30-2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

Ely E. Roxas
ELY E. ROXAS

Administrative Officer III

03-046-EVDA 2018

Certified Budget Available:	Funds Available in the amount of:	Php619,500.00	APPROVED:
<i>Mari Lou M. Navarro</i> MARIELOU M. NAVARROZA Division Chief	<i>Renna Grace P. Del Socorro</i> RENNA GRACE P. DEL SOCORRO Fiscal Controller III		<i>Joseph O. Vergara</i> JOSEPH O. VERGARA Head, SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2018 EVDA</u>	Expense Code: <u>5029901026 MPB</u>	Budget: <u>619,500.00</u>	REMARKS: <u>Approved to contract</u>
Received copy of J.O on <u>3-5-19</u>			CONFORME: <i>Ely E. Roxas</i> Print Name and Signature of Supplier/Representative