Supplier	:	KIM GUAN	Purchase Order No. :
Address	:	Iligan City	Date 1 2 550 2018
Tel/Fax	:		Terms of Payment :
PR No.	:	605-18	Mode of Procuremen: NP/SVP
Date	:	10/9/2018	

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
1	/2	PCS	PASTE ROLL ON	9.50	19.00
3	16	PCS	ŞIĞN PEN BLUE	22.50	360.00
4	K 14/	PAD	SPICKNOTE PAD 2"X2", 400 SHEETS PAD assorted color	25.00	41 250.10
-5	1/	PC	WALL CLOCK WALL MOUNTED	235.00	235.00
6	1/	PC	CUTTER PAPER TRIMMER CUTTING MACHINE	1,050.00	1,050.00
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- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. Render your bills in triplicate copies including the original.

5. If the date of the receipt of the Purchase Order by the dealer	is not indicated, it shall be deemed received on the 10th working day from the
date of the approval of the Purchase Order.	
4. For imported items, IMPORTATION DOCUMENTS specif	fically showing the condition, serial numbers of the equipment purchased, and
ax receipts, should be submitted by the supplier	y and the control of the equipment purchased, and
( ) & 2,014 -	
Funds available in the amount of:	Very truly yours,
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ASLINAH D. ASHARY, CPA	ALLANODEN A. MACARIMBANG
Head, Fund Management Section	Chief, Management Services Division
Approved:	
1	pp
Atty. KHALIC	DUZZAMAN M. MACABATO, CPA, CSEE
	Regional Vice-President
Received this P.O. Copy on:	Conform:

Name and Signature of Supplier Representative