		NOWN PAPER & STATIONER	Purchase Order No. :	18-306
	1	ILIGAN CITY	Date :	- 4-Oct-18
Fax	:		Terms of Payment :	
PR No.	:	457-18	Mode of Procuremen:	local shopping
Date	:	7/16/2018		
			Cat. Cat.	

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
1	100	pcs	BALLPOINT PEN Fine point, Black ,UNI	6.50	650.00
2	100	pcs	BALLPOINT PEN Fine point, Blue, UNI	6.50	650.00
3	100	pcs	BALLPOINT PEN Fine point, Red, UNI	6.50	650.00
			xxxxxNOTHING FOLLOWSxxxxxxxxx		
			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		
100					
-			TOTAL		1,950.0

Conditions:	
1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent	t of the total value of undelivered order for each day of
the delay as liquidated damages.	
<ol><li>Render your bills in triplicate copies including the original.</li></ol>	
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall	be deemed received on the 10th working day from the
date of the approval of the Purchase Order.	
4. For imported items, IMPORTATION DOCUMENTS specifically showing the cond	dition, serial numbers of the equipment purchased, and
tax receipts, should be submitted by the supplier	
₹ \ a\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	
Funds available in the amount of:	Very truly yours,
, 4)	- Namaranagana 27
SORAYAH M. SHARIEF-TABAO	ALLANODEN A. MACARIMBANG
Head, Fund Management Section	Chief, Management Services Division
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Approved:	
har and an	and O
Atty. KHALIQUZZAMAN M. MAC	CABATO, CPA, CSEE
Regional Vice-Presi	
Received this P.O. Copy on:	Conform:
by:	
	Name and Signature of
	Supplier/Representative
	Supplier/Representative

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	4. Minimumonania KIT
SORAYAH M. SHARIEF-TABAO	ALLANODEN A. MACARIMBANG
Head, Fund Management Section	Chief, Management Services Division
Approved:	
Mathan of all	
Atty. KHALIQUZZAMAN M. MACAB	
Regional Vice-Presiden	
Received this P.O. Copy on:	Conform:
by:	
	Name and Signature of
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