Supplier	: ,	CROWN PAPER & STATIONER	Purchase Order No. :	18-296
Address	:	ILIGAN CITY	Date :	4-Oct-18
Tel/Fax	:		Terms of Payment :	
PR No.	:	295-18	Mode of Procuremen:	LOCAL SHOPPING
Date	:	4/27/2018		

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	12 /	roll	Adhesive tape size 1", double sided w/ foam	50.00	600.00
2	24 /	pcs	B'ALLPOINT PEN Fine point, Black, UNI	6.50	156.00/
3	24/	pcs	BALLPOINT PEN Fine point, Blue, UNI	6.50	156.00
4	24 /	pcs	BALLPOINT PEN Fine point, Red, UNI	6.50	156.00/
5	6 /	jar	GLUE All purpose, in jar w/ applicator, min.of 200 grams	/32.50	195.00/
6	5 /	pad	STICK-ON NOTE PAD 2"x2", assorted colors, AO2	/12.50	62.50/
7	10	pad	STICK-ON NOTE PAD (2 x 3), assorted colors, A03	25.00	250.00
			XXXXXNOTHING FOLLOWSXXXXXXXXX		
				x	
			ТОТАЬ		1,575.50

Conditions:

- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. Render your bills in triplicate copies including the original.

3. If the date of the receipt of the Purchase Order by the dealer is not ind	dicated, it shall be deemed received on the 10th working day from the
date of the approval of the Purchase Order.	
4. For imported items, IMPORTATION DOCUMENTS specifically sho	owing the condition, serial numbers of the equipment purchased, and
tax receipts, should be submitted by the supplier	
Funds available in the amount of: 1,6 95.60	Very truly yours,
4	Per
SORAYAH M. SHARIEF-TABAO	ALLANODEN A. MACARIMBANG
Head, Fund Management Section	Chief, Management Services Division
Approved:	in In
Aging Region	DDIN M. MOTI nal Vice President <u>E</u>
Received this P.O. Copy on:	Conform:
by:	
	Name and Signature of