

PURCHASE ORDER

KIRYS INDUSTRIES

Iligan City

No. : 393-18

Date : 6/7/2018

Purchase Order No. :

Date :

Terms of Payment :

Mode of Procurement : LOCAL SHOPPING

Please deliver to this Office within **seven (7)** working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	pc	Name Plate, Plastic 2 X 24	430.00	430.00
2	3	pcs	Name plate, Plastic 2X18	325.00	975.00
3	2	pcs	Name plate/Office signage, Plastic 2 x 16	288.00	576.00
4	4	pcs	Name plate/Office signage, Plastic 2 x 14	255.00	1,020.00
5	6	pcs	Name plate/Office signage, Plastic 2 x 12	220.00	1,320.00
6	3	pcs	Name plate/Office signage, Plastic 2 x 10	180.00	540.00
7	1	pc	Office signage, Plastic 2 x 6	110.00	110.00
8	1	pc	Office signage, Plastic 2 x 5	100.00	110.00
9	1	pc	Name Plate with stand, Wood 3.25 x 12 (MLHIO Head)	950.00	110.00
10	6	pcs	Acrylic with premium print, plastic with stand and base back-	198.00	1,188.00
11			to back, 8 x 3.5		
12	1	pc	Acrylic with premium print, plastic with stand and base back-	390.00	390.00
13			to back, 8 x 7		
14	1	pc	Acrylic with premium print, plastic with 3 division and base-	3,280.00	3,280.00
15			9 x 28		
16	3	pcs	Acrylic with premium print, plastic, 23 x 4.5	1,100.00	3,300.00
17	2	pcs	Acrylic with premium print, plastic 25 x 4.5	1,300.00	2,600.00
18	3	pcs	Acrylic, plastic, with base ad stand, 8 1/4 x 11 3/4	450.00	1,350.00
			xxxxxxx nothing follows xxxxxxxx		
TOTAL					17,299.00

Conditions:

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Funds available in the amount of: ₱ 17,299.-

Very truly yours,

SORAYAH M. SHARIEF-TABAO
Head, Fund Management Section

Approved:

Att. KHALIQUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice-President

ALLANODEN A. MACARIMBANG
Chief, Management Services Division

Please comply attached design.

Received this P.O. Copy on: _____
by: _____

Conform:

ALMEDA BOTE
Name and Signature of
Supplier/Representative

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