

# PURCHASE ORDER

Supplier : ILIGAN DATAVISION SALES CENTER  
 Address : Iligan City  
 Tel/Fax : \_\_\_\_\_  
 PR No. : BLHIO-008-18  
 Date : 1/10/2018

Purchase Order No. : 18-063  
 Date : 11 APR 2018  
 Terms of Payment : \_\_\_\_\_  
 Mode of Procurement : LOCAL SHOPPING

Please deliver to this Office within **seven (7)** working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
4	4	unit	UPS,Uninterruptible POWER SUPPLY,650VA	2,850.00	11,400.00
			XXXXXXXXX NOTHING FOLLOWS XXXXXX		
<b>TOTAL</b>					<b>11,400.00</b>

- Conditions:**
1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
  2. Render your bills in triplicate copies including the original.
  3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
  4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Funds available in the amount of: 11,400.00 Very truly yours,

*TS*  
*Palman*  
*4/23/18*

**SORAYAH M. SHARIEF-TABAO**  
 Head, Fund Management Section  
*4/18*

Approved: \_\_\_\_\_  
**Atty. KHALIUZZAMAN M. MACABATO, CPA, CSEE**  
 Regional Vice-President

*Macarimbang* *4/18*

**ALLANODEN A. MACARIMBANG**  
 Chief, Management Services Division

Received this P.O. Copy on: \_\_\_\_\_ Conform: \_\_\_\_\_  
 by: \_\_\_\_\_

  
 Name and Signature of Supplier Representative