Supplier : CROWN PAPER & STATIONER

Address : AGUINALDO ST. ILIGAN CITY

Tel/Fax :

RIV No. : 220-18

2/20/2018

Date

Purchase Order No. :

Date : 2 1 MAR 2018

Terms of Payment :

Mode of Procuremen:

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
	1	LOT	RIZOGRAPH COPY 1 SIDED PRINT 500'S		-1
					-
	4	reams	A4 SIZE BOND PAPER S-20 ER-3 back to back	405.00	
	5		ER-1 FORMS	285.00	
	10		PPPS FORMS	285.00	
	10		AUTHORIZATION FORMS	285.00	
	3		NON DISCLOSURE FORMS	285.00	855.00
	3		PEER INFORMATION SHEE	285.00	
	3		POAF FORMS	285.00	855.00
70.7	7		XXXX NOTHING FOLLOWS XXXXXX		
		- 1			
	-				
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					W.
	-				
	-			71 11 11	
			TOTAL		11,310.0

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.

2. Render your bills in triplicate copies including the original.

3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.

4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Funds a	vailable in the amount of:	Very truly yours,
		Dacambra 3/10
XB	SORAYAH M. SHARIEF-TABAQ	ALLANODEN A. MACARIMBANO
MLHO	Head, Fund Management Section 374	Chief, Management Services Division

Approved:

Received this P.O. Copy on:

Atty. KHAUQUZZAMAN M. MACABATO, CPA, CSEE

Regional Vice-President

Conform:

Xn