

OFFICE/DEPARTMENT ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

PO No. 18-200
Date: 11/19/2018

Terms of Payment:	Charge
Mode of Procurement:	Negotiated Procurement- Small Value Procurement

Please deliver to this office within 30 days from receipt hereof the following:

Terms & Conditions:

1. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
2. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
3. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
4. PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
5. In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
6. Deliveries should be made within 8:00AM - 12:00NN and 1:00PM - 3:00PM on working days on or before the date stipulated in the PO.
7. Partial delivery per item will not be accepted.

By the authority of the MSD Chief

Very truly yours,

EDWARD Q. ESPIRITU
FC IV / ASS CHIEF

CYNTHIA S. SANTOS
Division Chief IV / MSO Chief

Certified Budget Available:	Funds Available in the amount of:		APPROVED:
JOSE A. MONES Fiscal Controller III	JANE C. RAGOS FC IV / FMS Chief	BY THE AUTHORITY OF THE FC IV <i>[Signature]</i> 11/21 MARIMEL C. BRAVO FISCAL CONTROLLER II	<i>[Signature]</i> 11/29/18 CYNTHIA S. SANTOS MSD CHIEF / OIC-ORVP
With in the COB: Expense Code: Budget: Remarks:			
Conforme:			
<i>[Signature]</i> PETER GILLXNBS Date: 11/29/18	Date		