



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

DEC 11 2018

Supplier: GNS TIRE AND SERVICE CENTER INC.

Address: Lucao District, Dagupan City

Tel. Fax No.: 523-0138, 515-6841, 523-9828 (fax)

Supplier Registered with: 006-016-737-000 V

Work Order No.: 2018-78

Date: 12/7/2018

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 1 week upon approval of final sample.

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	7	ltrs	Labor and materials for the repair & maintenance of Toyota Hi Ace, SHY 918	448.00	3,136.00
	1	pc	Repsol 10W40	336.00	336.00
			Oil Filter C-111	210.00	210.00
	1	pc	Labor for change oil	392.00	392.00
			3M Brake Cleaner	533.00	533.00
			Labor for clean and adjust 4 wheel brakes		
			XXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXX	TOTAL-L&M	4,607.00
			Less: TAX		
			VAT (5%/1.12)	205.67	
			EWT (2%/1.12)	82.27	287.94
			PR No. 18-0103-0022		
			Requesting Unit: GSU-Motorpool	Total - Net of Tax	4,319.06

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

BY THE AUTHORITY OF THE FC III

MARIMEL C. BRAVO
FISCAL CONTROLLER III

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: _____ Funds Available in the amount of: <u>4,607.00</u>		APPROVED: ALBERTO C. MANDURIAO Regional Vice President
BY THE AUTHORITY OF THE CHIEF, FMS JANE C. RAGOS FC IV / FMS Chief JOSE A. MONES FISCAL CONTROLLER III		
With in the COB: <u>2018</u> Expense Code: <u>50213060</u> Bdgct: <u>4,607.00</u> Remarks: <u>MJD - GRU</u>	RECEIVED COPY OF J.O. ON _____ Date: <u>12-11-18</u>	
CONFORME: _____ Signature over Printed Name of Supplier / Representative		