

Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

PHILHEALTH REGIONAL OFFICE I  
COA

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Received By: 78  
Time: 78

Supplier: ILEAP BUSINESS AND TRAINING CONSULTANCY, INC.

Address: Makati, Metro Manila

Tel. Fax No.: (02) 587-8357

Supplier Registered with: 008-082-611 VAT

Work Order No.: 2018-69

Date: 11/23/2018

Term of Payment: COD

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within December 7-8, 2018 upon approval of final sample.

Note: Additional      working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Facilitation Fee Package		48,000.00
		Inclusions:	Materials and kits		
			Certificates and tokens		
			Service fee for facilitators		
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxx	TOTAL-L&M	48,000.00
			Less: TAX		
			VAT (5%/1.12)	2,142.86	
			EWT (2%/1.12)	857.14	3,000.00
			PR No. 18-1015-0389		
			Requesting Unit: HCDMD Year-End Performance	Total - Net of Tax	45,000.00
			Assessment for CY 2018		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 48.00

JOSE A. MONES

Fiscal Controller III

JANE C. RAGOS

FC IV / FMS Chief

APPROVED:

ALBERTO C. MANDURIAO

Regional Vice President

With in the COB:

Expense Code:

Bdget:

Remarks:

Received copy of J.O. on

December 4, 2018

Date

CONFORME:

ARTHUR EMOCLING

Signature over Printed Name  
of Supplier / Representative