



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **GNS TIRE AND SERVICE CENTER INC.**

Address: **Lucao District, Dagupan City**

Tel. Fax No.: **523-0138, 515-6841, 523-9828 (fax)**

Supplier Registered with: **006-016-737-000 V**

Work Order No.: **2018-60**

Date: **10/23/2018**

Term of Payment: **Charge**

Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within 1 week upon approval of final sample.

Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	pc	Labor and materials for the repair & maintenance of Mitsubishi Strada, SLF-671		
	7	ltrs	Oil Filter C-306	588.00	588.00
	1	pc	Motul Multi Power	560.00	3,920.00
			3M Brake Cleaner	375.00	375.00
			Labor for change oil	210.00	210.00
			Labor for check-up & clean brakes (front & rear)	393.00	393.00
			XXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXX	TOTAL-L&M	5,486.00
			Less: TAX		
			VAT (5%/1.12)		244.91
			PR No. 18-0103-0022	Total - Net of Tax	5,241.09
			Requesting Unit: GSU-Motorpool		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- Item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

BY THE AUTHORITY OF THE FC III

MARIMEL C. BRAVO
FC III

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available

Funds Available in the amount of: 5486.00

JOSE A. MONES

Fiscal Controller III

JANE C. RAGOS

FC IV / FMS Chief

APPROVED:

ALBERTO C. MANDURIAO

Regional Vice President

With in the COB: 2018

Expense Code: 50213060

Bdget: MSD GSU

Remarks:

BY THE AUTHORITY OF THE FC III

MARIMEL C. BRAVO

FISCAL CONTROLLER II

CONFORME:

TOM DE VENEZIA

Signature over Printed Name

of Supplier / Representative

Received copy of J.O. on

10-26-18

Date