



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

PHILHEALTH REGIONAL OFFICE I
COA
7-5-18
Received By: [Signature]
Time: _____

POMM-P-007

Supplier: **GNS TIRE AND SERVICE CENTER INC.**
Address: **Lucao District, Dagupan City**
Tel. Fax No.: **523-0138, 515-6841, 523-9828 (fax)**
Supplier Registered with: **006-016-737-000 V**

Work Order No.: **2018-34**
Date: **6/27/2018**
Term of Payment: **Charge**
Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within **1 week** upon approval of final sample.

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	pc	Labor and materials for the repair & maintenance of Toyota Innova, SFH-811	321.00	321.00
	7	ltrs	Oil Filter C-111	482.00	3,374.00
			Motul Multi-Power	321.00	321.00
			Labor for change oil		4,016.00
			XXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXX	TOTAL-L&M	
			Less: TAX		179.29
			VAT (5%/1.12)		
			PR No. 18-0103-0022	Total - Net of Tax	3,836.71
			Requesting Unit: GSU-Motorpool		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

BY THE AUTHORITY OF THE
MARINEL C. BRAVO
FISCAL CONTROLLER III

By the authority of the MSD Chief
[Signature] 6/27/18
LETECIA L. RAVANCHO
FC III / OIC-ASS

Very truly yours,
CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>P4,016.00</u>	APPROVED:
JOSE A. MONES Fiscal Controller III	EDWARD Q. ESPIRITU AO IV / FMS CHIEF	ALBERT C. MANDURIAO Regional Vice President
With in the COB: <u>[Signature]</u>	By Authority of the FMS Chief: <u>[Signature]</u> Jose A. Mones Fiscal Controller III	128 JUN 2018
Expense Code: <u>[Signature]</u>		
Bdget: <u>[Signature]</u>		
Remarks: _____		
Received copy of J.O. on _____	4-20-18 Date	CONFORME: <u>[Signature]</u> Signature over Printed Name of Supplier / Representative