

[] FUNDS DEPOSITED WITH PS [] CHECK No. _____
IN THE AMOUNT OF: _____ (P _____) ENCLOSED

NAME AND ADDRESS OF REQUESTING AGENCY PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE AGENCY CONTROL No. 18-04 PS APR No. Q17-00870
AGENCY PROCUREMENT REQUEST	

To: THE PROCUREMENT SERVICE
San Fernando City, La Union

05/04/18
DATE

ACTION REQUESTED ON THE ITEM LISTED BELOW

- [] Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)
[] Please purchase for our agency/furniture/supplementary items per your Price Estimate
(PS RAD No. _____ attached) dated _____
[x] Please issue common-use supplies/materials per PS price list as of APRIL 2018
[] Please issue Certificate or Price Reasonableness
[] Please furnish us with your latest/updated Price List
[] Other (Specify) _____

IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

ITEM NO.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	UNIT	QTY.	Unit Price	Amount
OFFICE SUPPLIES					
1	FOLDER Tagboard, for legal size papers / documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides, 100 pcs / pack	PACK	40	378.00	15,120.00
2	BATTERY Dry Cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline, No Mercury and Cadmium, size AA, 2 pcs/blister pack	PACKET	38	59.00	2,242.00
3	MARKER Whiteboard, Blue	PACK	15	10.28	154.20
4	PAPER CLIP 48mm, vinyl / plastic coated, assorted colors, 100 pcs per box or 120g/box	BOT	165	13.76	2,270.40
SubTotal-Office Supplies					19,786.60
IT SUPPLIES					
5	Epson Inkjet Printer, Ink Cartridge, Epson C13T664400(T6644), Yellow	CA	8	259.70	2,077.60
6	Epson Inkjet Printer, Ink Cartridge, Epson C13T664300(T6643), Magenta	CA	7	259.70	1,817.90
7	Epson Inkjet Printer, Ink Cartridge, Epson C13T664200(T6642), Cyan	CA	8	259.70	2,077.60
SubTotal-IT Supplies					5,973.10

Grand Total : 25,759.70

PRs18-0226-0137, 18-0427-0200, 18-0427-0198, with APP Amendment Batch 2, and PPMP NO. 18-04

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM: JANE C. RAGOS	FUNDS CERTIFIED AVAILABLE: EDWARD Q. ESPIRITU	RECOMMENDING APPROVAL: By the Authority of the MSD JANE C. RAGOS	APPROVED: By the Authority of the PCHVP HARI CAR M. ARJONEN, M.D.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, DIVISION CHIEF, MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

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