

REPUBLIC OF THE PHILIPPINES  
Philippine Health Insurance Corporation  
709 CityState Center Bldg.  
Shaw Blvd. Brgy. Oranbo, Pasig City  
Telefax No. 637-3158 637-4735

**PURCHASE ORDER**

Supplier: GIO TRADING Purchase Order No.: 09-088-18  
Address: 2665 Honduras St. Brgy. San Isidro, Alakati City Date: September 13, 2018  
Tel./Fax No.: 781-7027 4006-6412 0927-5907919 Term of Payment: On Account  
Supplier Registered with: PHILHEALTH Mode of Procurement: Shopping

Please deliver to this office within 20 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	23	unit	DRUM KIT, for Brother Fax Machine, MFC7360/MFC7290/2840/MFC7470D	2,100.00	48,300.00
2	2	unit	DRUM KIT, for Brother Fax Machine, Model: L2700D, DR2355	2,100.00	4,200.00
3	52	ca.	INK CARTRIDGE for Brother Fax Machine, MFC-685/3360 CW LC57, Black	780.00	40,560.00
4	1	ca.	TONER CARTRIDGE for Brother Fax Machine, Model: MFC-L2700D, TN2380, high capacity	2,100.00	2,100.00
5	15	ca.	HP Fax Machine, J4660, NO. 901, black	600.00	9,000.00
6	21	ca.	HP Fax Machine, J4660, NO. 901, colored	700.00	14,700.00
					118,860.00
LESS: E-VT 1% 1,061.25 /					
GAP 5% 5,906.25 /					
					6,967.50
					112,492.50
Warranty: Must be original and One (1) year warranty from the date of delivery PR # 18-0359 dtd. 07-19-18 PRID - 3rd Quarter Stock 2018					

**Terms & Conditions:**

- The Agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon-Wed/Fri (NWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62, Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

*ELY E. ROXAS*

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php118,860.00	APPROVED:
<i>Therese M. Tindoy</i> THERESE M. TINDOY Fiscal Controller III	<i>Lynne S. Arcerius</i> LYNNE S. ARCELIUS Fiscal Controller III		<i>Mary Ann A. Malinis</i> MARY ANN A. MALINIS Head, SBAC
Within the COB: <u>2018</u>	Expense Code: <u>092-0301001</u>	Budget: <u>118,860.00</u>	Remarks: <u>GIO TRADING</u>
CONFORM:			Received copy of R.O. 24 SEP 2018
Signature over Printed Name and Position of Authorized representative: <i>Gio trading</i>			RECEIVED 24 SEP 2018

RECEIVED  
24 SEP 2018