REPUBLIC OF THE PHILIPPINES
PhilHealth Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd, Brgy. Oranbo, Pasig City
Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: BOC'S TRADING CO., INC.
Address: 264-66 San Vicente St., Mezzanine, Binondo, Manila
Tel./Fax No.: 241-2981
Supplier Registered with: PHILHEALTH

Purchase Order No.: 08-085-18
Date: August 24, 2018
Term of Payment: (1) Account
Mode of Procurement: Shopping

Please deliver to this office within 15 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	19	pc	MARKER, Metallic, Gold, Small	96.50	1,833.50
2	12	pc	MARKER, Metallic, Silver, Big	96.50	1,158.00
3	152	pc	MARKER, Permanent Pen, black, broad tip, non toxic	26.50	4,028.00
4	166	pc	MARKER, Permanent Pen, Blue, broad tip, non toxic	26.50	4,399.00
5	58	pc	MARKER, Permanent Pen, Red, broad tip, non toxic	26.50	1,537.00
6	112	pc	MARKER, Permanent Pen, Black, Bullet Tip, Non-Toxic, Medium Point	26.50	2,968.00
7	82	pc	MARKER, Permanent Pen, Blue, Bullet Tip, Non-Toxic, Medium Point	26.50	2,173.00
8	36	pc	MARKER, Permanent Pen, Red, Bullet Tip, Non-Toxic, Medium Point	26.50	954.00
9	78	pc	MARKER, Whiteboard, Black	31.00	2,418.00
10	31	pc	MARKER, Whiteboard, Red	31.00	961.00
11	25	pc	GLUE, white, 473ml	275.00	6,875.00
12	1	pc	INK, for stamp pad with applicator, color black	32.00	32.00
13	10	pc	INK, for stamp pad with applicator, color blue	32.00	320.00
14	4	pc	INK, for stamp pad with applicator, color green	32.00	128.00
15	51	pc	PASTE, roll on	12.00	612.00
16	6	pc	PASTE, solid with water well and applicator, 20gsm	35.50	213.00
					30,609.50
			LESS: EWT 1% 273.30		
			PR # GMP 5% 1,366.50		1,639.80
			Please see attached distribution list		28,969.70

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledg have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office Order No. 0016-2016 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
Administrative Officer II

Certified Budget Available: Funds Available in the amount of: Php30,609.50

APPROVED:

THERESE M. TINDOY
Fiscal Controller III

LYNIE S. ARCENAS
Fiscal Controller III

MARY ANN A. MALINIS
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

05-573

Within the COB: 2018
Expense Code: 5020301001
Budget: ₱ 30,609.50
Remarks: OOO

CONFORME:

ALLEN S. LIWAG
Signature over Printed Name and Position of authorized representative

Received copy of P.O.: 09-04-18
Date