REPUBLIC OF THE PHILIPPINES
...lippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: MAITILINK SYSTEMS, INC.
Address: Unit 401 United Cano cor Gen. Malvar St. Taft Ave. Malate Manila
Tel.Fax No.: 526-2120
Supplier Registered with PHILHEALTH

Purchase Order No.: 07-062-18
Date: July 24, 2018
Term of Payment: On Account
Mode of Procurement: Small Value Procurement

Please deliver to this office within **10 working days** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	unit	**LAMINATING MACHINE, SIZE 13"** Brand/ Model : ACSYS MG 320	6,500.00	6,500.00
			Note: One (1) year warranty		
					6,500.00
			LESS: EWT 1% 58.04 ✓ GMP 5% 290.18 ✓		348.22 ✓
					6,151.78 ✓
			PR# 18-0306 dtd. 6/28/2018 SHIA		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 08:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (M/W/F). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Retention Fee of 1% of gross amount (GPPB Resolution No. 30-2017 of 2016 Revised IRR of RA 9184).

Po 07-024

Very truly yours,

ELY E. ROXAS
Administrative Officer III

07-631

Certified Budget Available: | Funds Available in the amount of: Php6,500.00

CORAZON M. TABULAO
Fiscal Controller III

LYNIE S. ARCENAS
Fiscal Controller III 7/27/18

APPROVED:

MARY ANN A. MALINIS
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

Within the COB: 2018
Expense Code: 10605020 (Office Equipment)
Budget: P 6500.-
Remarks: charged to SHIA

CONFORME:

Cynthia Nuñez
Signature over Printed Name and Position of authorized representative

Received copy of P.O.:
7/27/18
Date