

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 Telefax No. 637-3158 637-4735

**PURCHASE ORDER**

Supplier: MAX'S KITCHEN, INC.  
 Address: 20 West Capitol Drive, Kapitolyo, Pasig City  
 Tel.Fax No.: 696-9806  
 Supplier Registered with PHILHEALTH

Purchase Order No.: 03-002-18  
 Date: March 15, 2018  
 Term of Payment: On Account  
 Mode of Procurement: Small Value Procurement

Please deliver to this office within as per schedule from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	:LOT	FOOD FOR THE CONDUCT OF EMPLOYEES ENGAGEMENT Includes: PM Snack & Dinner for 871 pax	425,048.00	425,048.00
			LESS: EWT 1% 3,795.07 ✓ GMP 5% 18,975.36 ✓		425,048.00
					22,770.43
					<b>402,277.57</b>
			PR # 18-0063 CAG2018-001 dtd. 3/2/2018 CAG		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

N<sup>o</sup> 1803018

Very truly yours,

ELY E. ROXAS

Administrative Officer III

APPROVED:

DR. ISRAEL FRANCIS A. PARGAS  
 HEA/OIC-VP  
 HEAD OF THE AGENCY  
 or Authorized Representative

Certified Budget Available: Php425,048.00  
 Funds Available in the amount of: Php425,048.00  
EDITHA O. RAMASTA WILLIE M. BUMACOD  
 Fiscal Controller IV Fiscal Controller IV

Within the COB: 2018  
 Expense Code: 5029918031  
 Budget: 425,048 - Changed to  
 Remarks: University budget

ONFORME:

Received copy of P.O.:

Signature over Printed Name and Position of authorized representative

Date