REPUBLIC OF THE PHILIPPINES
hilippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

Supplier: **BEST SHOT PRINTING** — Job Order No.: **18-11-135**
Address: 109 Kamias Road, Quezon City — Date: November 21, 2018
Tel.Fax No.: 435-0772 924-2548 — Terms of Payment: On Account
Supplier Registered with: PHILHEALTH — Mode of Procurement: Small Value Procurement

Please deliver to this office within **45 working days upon approval of final sample** upon approval of the following

Note: including 7 working days for the presentation of sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1,500	PCS	PROCUREMENT OF GENERIC PLANNER/JOURNAL	224.00	336,000.00
			Specs:		
			Size: 6 inches (W) x 8 inches (H) / spread - 12 x 8 inches		
			Binding: Hardbound with Smyhte Sewn		
			No. of Leaves: 80 leaves (160) pages including 3 fly leaf (2 front, 1 back)		
			A. cover: 2 pages (front & back)		
			Paper Stock: C2s #120 on Pasteboard # 50 : Matte lamination, leatherette Texture, Gold stamping on cover page		
			B. Pages: Two pages print per leaf		
			Paper Stock: Creambook #60		
			Flyleaf: Bevnia Ivory 140 gsm		
			Color: 43 pages full color, 118 pages balck & white		
			Extras: Expansive cover pocket, 2 colored ribbon bookmark, garter holder, fastener		
			Packaging: Individual plastic polybag		
			Warranty: 30 calendar days upon complete delivery		
					336,000.00
			LESS:		
			EWT 2% 6,000.00		
			GMP 5% 15,000.00		21,000.00
					315,000.00
			18-0610 dtd. 11/08/18 Cormar		

Terms & Conditions:
1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
Administrative Officer III

11-427

Certified Budget Available:	Funds Available in the amount of:	Php336,000.00

11/21
EDITHA O. RAMASTA
Fiscal Controller IV

Renna Grace B. Del Socorro 11/26/18
Fiscal Controller III

Within the COB: 2018
Expense Code: 50299010002
Budget: ₱336,000 - Charged to
Remarks: Cormar
11/21

APPROVED:

JOSEPH O. VERGARA
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

CONFORME:

Received copy of J.O on Nov. 26, 2018

CHRISTINA DUARTE
Print Name and Signature
of Supplier/Representative