REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER
(Non-Inventoriable Items)

Supplier: VPG CORPORATION
Job Order No.: 18-11-124
Address: 70 A. Mabini St. J.P. Rizal Mandaluyong City
Date: November 12, 2018
Tel.Fax No.: 531-9549
Terms of Payment: On Account
Supplier Registered with: PHILHEALTH
Mode of Procurement: Small Value Procurement

Please deliver to this office within **as per schedule** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	LOT	CATERING SERVICES TO CONDUCT 2018 ORIENTATION ON NHIP BY PAPO SPEAKER BUREAU ON DEC. 21, 2018	33,000.00	33,000.00
			Venue: SHIA Training Room		
			55 pax (AM/PM Snack & Buffet Lunch)		
					33,000.00
			LESS:		
			EWT 2% 589.29		
			GMP 5% 1,473.21		2,062.50
			PR #		30,937.50
			18-0605 dtd. 11/08/18 SHIA		

Terms & Conditions:
1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Retention Fee of 1% of gross amount (GPPB Resoution No. 30-2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

11-247

ELY E. ROXAS
Administrative Officer III

Certified Budget Available:
Funds Available in the amount of: Php33,000.00

CORAZON M. TABULAO
Fiscal Controller III

LYNIE S. ARCENAS
Fiscal Controller III
11/19/18

Within the COB: 2018
Expense Code: 5020901002
Budget: ₱33,000 / SHIA
Remarks:

₱33,000.-
ABC # 2018-10-415
CPO # 2018-1539

APPROVED:
11 20 18
JOSEPH O. VERGARA
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

CONFORME:
Received copy of J.O on 11-20-18
Print Name and Signature of Supplier/Representative