

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Orembo, Pasig City
TeleFax: 637-3158 637-4735

JOB ORDER

SBAC-PS-14

Supplier: **BEST SHOT PRINTING**
Address: **109 Kamias Road, Quezon City**
Tel/Fax No. **435-0772 924-2548**
Supplier Registered with: **PHILHEALTH**

Job Order No.: **18-10-104**
Date: **October 3, 2018**
Terms of Payment: **On Account**
Mode of Procurement: **Small Value Procurement**

Please deliver to this office within **48 working days upon approval of final sample** upon approval of the following
Note: Including 7 working days for the presentation of sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1,000	PCS	PROCUREMENT OF RISK MANAGEMENT PAMPHLET Spec: Paper Stock : C25 100 Size: A4 spread Type : 2 - fold Color : Full color printing Binding : Saddle stitch Packaging: 500 sheets/peck	7.24	7,240.00
LESS:					7,240.00
EWT 25 129.29 /					452.50
GMP 35 211.21 /					6,787.50
18-0485 dtd. 09/12/18 Corner					

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 08:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (only). All items shall be delivered and accepted by the PSMD at 18th Floor, Room 1801 Citystate Cr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Filtration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IPR of RA 9184).

Very truly yours,

ELY E. ROSAS

Administrative Officer II

Certified Budget Available:	Funds Available in the amount of:	Php 7,240.00
<i>Corazon M. Tabulao</i> CORAZON M. TABULAO Fiscal Controller III	<i>LYME S. ARCEBAS</i> LYME S. ARCEBAS Fiscal Controller III	
Within the COB: <i>2018</i>	<i>7,240.00</i>	
Expenditure Code: <i>522970102</i>	<i>2018-05-277</i>	
Budget: <i>7,240.00</i>		
Remarks: <i>Approved</i>		
APPROVED:		
<i>MARY ANN A. BALLEGAARD</i> MARY ANN A. BALLEGAARD Head, SBAC		
HEAD OF THE AGENCY or Authorized Representative		
CONFIRMED:		
<i>CHRISTINA DEFE</i> CHRISTINA DEFE Print Name and Signature of Supplier/Representative		10-11-2018

Received copy of J.O. on _____

SBAC-PS-14

Supplier	BEST SHOT PRINTING	Job Order No.:	18-10-104
Address	109 Kamias Road, Quezon City	Date:	October 3, 2018
Tel.Fax No.	435-0772 924-2548	Terms of Payment:	On Account
Supplier Registered with:	PHILHEALTH	Mode of Procurement:	Small Value Procurement

Please deliver to this office within **45 working days upon approval of final sample** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1,000	PCS	PROCUREMENT OF RISK MANAGEMENT PAMPHLET Specs: Paper Stock : C2S 100 Size: A4 spread Type : 2 - fold Color : Full color printing Binding : Saddle stich Packaging: 500 sheets/pack	7.24	7,240.00
					7,240.00
			LESS: EWT 2% 129.29 GMP 5% 323.21		452.50
					6,787.50
			18-0485 dtd. 09/12/18 Cormar		

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Certified Budget Available:		Funds Available in the amount of:		Php7,240.00		APPROVED:	
<div style="text-align: center;"> CORAZON M. TABULAO Fiscal Controller III </div>		<div style="text-align: center;"> LYNIE S. ARCENAS Fiscal Controller III </div>		<div style="text-align: center;"> MARY ANN A. MALINIS Head, SBAC HEAD OF THE AGENCY or Authorized Representative </div>			
Within the COB:							
Expense Code:							
Budget:							
Remarks:							
Received copy of J.O on				CONFORME:			
				Print Name and Signature of Supplier/Representative			