REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

Supplier: **BEST SHOT PRINTING**
Address: 109 Kamias Road, Quezon City
Tel.Fax No.: 435-0772 924-2548
Supplier Registered with: PHILHEALTH

Job Order No.: **18-10-101**
Date: October 1, 2018
Terms of Payment: On Account
Mode of Procurement: Small Value Procurement

Please deliver to this office within 20 working days upon approval of final sample upon approval of the following

Note: Including 7 working days for the presentation of sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	15,000	PCS	PROCUREMENT OF CORPORATE PROFILE	11.00	165,000.00
			Specs:		
			Size: US letter (8.5 inches x 11 inches)		
			Paper Stock : Cover-Matte 220, inside pages -C2S 100		
			Color : Mode: Full color/CMYK		
			Process: Offset Printing		
			Binding : Saddle Stitch		
			Other : with UV lamination on the cover		
			Packaging: 500 pieces/box		
					165,000.00
			LESS:		
			EWT 2% 2,946.43 ✓		
			GMP 5% 7,366.07 ✓		10,312.50
			18-0486 dtd. 09/12/18 Cormar		154,687.50

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
Administrative Officer III

Certified Budget Available: | Funds Available in the amount of: **Php165,000.00**

CORAZON M. TABULAO
Fiscal Controller III
10-017

LYNNE S. ARCENAS 10/1/18
Fiscal Controller III
₱165,000

Within the COB: 2018
Expense Code:
Budget:
Remarks:

APPROVED:

MARY ANN A. MALINIS 10/1/18
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

Received copy of J.O on ______________

CONFORME:

CHRISTINA BERCE 10-1-2018
Print Name and Signature of Supplier/Representative

/

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Fiscal Controller III

LYNIE S. ARCENAS
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Budget:
Remarks:

APPROVED:

MARY ANN A. MALINIS
Head, SBAC
HEAD OF THE AGENCY
or Authorized Representative

CONFORME:

Received copy of J.O on ____________

Print Name and Signature
of Supplier/Representative