

JOB ORDER
(Non-Inventoriable Items)

Supplier: COOL ADS DESIGNS & PRINTS INC. Job Order No.: 18-09-096
Address: Finalandia Mansion, 2823 Borneo St. San Isidro, Makati City Date: September 20, 2018
Tel.Fax No. 384-9058 Terms of Payment: On Account
Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within 30 working days upon receipt of the approved sample. upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2000	pcs	ID CARD HOLDER, Clear Plastic LESS: EWT 1% 125.00 GMP 5% 625.00	7.00	14,000.00 750.00 13,250.00
2	3000	pcs	ID CARD LACE, GREEN COLOR WITH CLIP (with print) LESS: EWT 2% 1,875.00 GMP 5% 4,687.50 PR # 18-0404 dtd. 08/07/18 HRD	35.00	105,000.00 6,562.50 98,437.50 111,687.50

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Retention Fee of 1% of gross amount (GPPB Resoution No. 30-2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php119,000.00	APPROVED:
THERESE M. TINDOY Fiscal Controller III		LYNIE S. ARCENAS Fiscal Controller III	MARY ANN A. MALINIS Head, SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB:	Expense Code:	Budget:	Remarks:
09-000	5020301001	119,000.00	MS 9-28-18

Received copy of J.O on	MA-VERICA P. LANTIN	CONFORME:	Print Name and Signature of Supplier/Representative
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