

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 TeleFax: 637-3158 637-4735

SBAC-PS-14

**JOB ORDER**  
 (Non-Inventoriable Items)

Supplier **GORILLA TRADING**Job Order No.: **18-07-081**Address **52 Sgt. Esquerre Ave. Brgy. South Triangle, Quezon City**Date: **July 26, 2018**Tel/Fax No. **294-5886 975-1581**Terms of Payment: **On Account**Supplier Registered with: **PHILHEALTH**Mode of Procurement: **Small Value Procurement**

**30 working days upon approval of sample  
 including the presentation of sample from  
 the supplier.**

Please deliver to this office within

upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	490,000	pcs	<b>PROCUREMENT OF ANTI-FRAUD BROCHURE</b>	0.995	487,550.00
			SPECS: Size: Spread 12" x 8.5" (2 fold) Folded : 4" x 8.5" (3 panels) Page : 2 side print/ 2 folds, 3 panels Process: offset Printing Color : Full Color (CMYK) Paper Stock: Mottie #100 Packaging: a). Deliveries shall be packed according to the attached distribution list b). Two sheets of kraft paper with a thickness of 250lbs shall be utilized for the packaging. Each package to be sealed appropriately for shipment purposed using packaging tape. (mummified with packaging) c). Each package shall contain 1 sample brochure outside the package for inspection. Note: Replacement of defective brochures and incomplete number of brochure (actual quantity is lower than indicated policy) is within (3) months from the date of delivery. Less: EWT 2% 8,706.25 / GMP 5% 21,765.63 / 18-0337 dtd. 07/12/18 CorMar		487,550.00
					30,471.88
					<b>457,078.12</b>

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Retraction of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Retention Fee of 1% of gross amount (GPPB Resolution No. 30-2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php 487,550.00	APPROVED:
EDITHA O. RAMASTA Fiscal Controller IV	WILLIAM M. BUMACOD Fiscal Controller IV		MARY ANN A. MALINIS Head, SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: 2018	Expense Code: 502901602 / 2	Budget: 487,550 / 607,000	
REMARKS: ABC 18-07-127			
Received copy of J.O on	Agnes Aug 7, 2018	CONFORME:	Agnes Rato Print Name and Signature of Supplier/Representative