REPUBLIC OF THE PHILIPPINES hilippine Health Insurance Corporation

709 CityState Center Bldg. Shaw Blvd. Brgy. Oranbo, Pasig City TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

(Non-Inventoriable Items)

Supplier	GROOVI GARDEN RE	COKDING STUDIO	Job Order No.:	10-07-076	
Address	284 E. Rodriguez Sr. Ave. Dama	ayang Lagi, Quezon City	Date:	July 18, 2018	
Tel.Fax No.	726-8712		Terms of Payment:	On Account	
Supplier Registered with:		PHILHEALTH	Mode of Procurement: _	Small Value Procurement	
Please deliver to this office within		as per sch	edule upon app	roval of the following	

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	STUDIO RENTAL FOR THE RECORDING OF THE REVISED PHILHEALTH HYM	16,800.00	16,800.00
			Specs:		
			8 hours studio rental incusive of editing, mixing and final production of revised PhilHealth Hym		
			Weekdays, between 8:00am and 6:00pm		
			LESS:	· · ·	16,800.00
			EWT 2% 300.00 /		
			PT 5% 750.00 /		1,050.00
					15,750.00
			PR # 18-0340 dtd. 07/12/18 Cormar		

Terms & Conditions:

- 1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- 3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- 4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- 5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- 6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

7. Retention Fee of 1% of gross amount (GPPB Resoution No. 30-2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

07-314		-	ELY E. ROXAS Administrative Officer III
CORAZON M. TABULAO Fiscal Controller III Within the COB: Expense Code: 5729 1600 G	0747.1114 CPOH 24		APPROVED: MARY ANN A. MALINIS Head, SBAC HEAD OF THE AGENCY or Authorized Representative
Received copy of J.O on	AV ARELLAN		Print Name and Signature of Supplier/Representative