

SPAC-PE-14

Supplier	VJ GRAPHIC ARTS, INC.	Job Order No.	18-05-045
Address	Z/F POP Bldg., 1400 Quezon Ave., Quezon City	Date	May 3, 2018
Tel/Fax No.	372-6167	Terms of Payment	On Account
Supplier Registered with:	PHILHEALTH	Mode of Procurement	Small Value Procurement

Please deliver to this office within 25 working days upon receipt of approved sample upon approval of the following and an additional 7 working days for the presentation of sample

Teaching & Consulting

1. The agency shall impose penalty in an amount equivalent to 1/10 (one 1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed-Fri (MAWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Cityplate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a fix-up unit in case of repair.
6. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Regulation of Procurement No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises, wherein such gift is given in the course of official duties or which, in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Retention Fee of 1% of gross amount (GPPB Re-sourceto: 30:2017 of 2016 Revised IRR of RA 9184).

Very truly yours,

EAST E. ROXAS
Administrative Officer II

Contract Budget Available:		Funds Available in the amount of:		P#180,006.00		APPROVED:	
<i>For Release M. Tabiao</i> CORAZON M. TABILAO Fiscal Controller III		<i>DR. Israel Pargas</i> LYNNE S. ARCEBAS Fiscal Controller III		<i>DR. Israel Pargas</i> DR. ISRAEL FRANCIS A. PARGAS HEAD OF THE AGENCY or Authorized Representative		(Signature) Head of the Agency or Authorized Representative	
Agency Use Code: <i>2410</i> Expense Code: <i>500-000000</i> Budget: <i>P.180,006</i> Remarks: <i>1.000000</i>		<i>APR 6 2018 - 02-073</i>		(Signature) P. Pargas		(Signature) P. Pargas	
Received copy of J.O on MAY 8, 2018		CONFORME:		PERCIVAL DUTY Print Name and Signature of Supplier / Representative		(Signature) Percival Duty	

SBAC-PS-14

Supplier	VJ GRAPHIC ARTS, INC.	Job Order No.:	18-05-045
Address	2/F PDP Bldg., 1400 Quezon Ave., Quezon City	Date:	May 3, 2018
Tel.Fax No.	372-6167	Terms of Payment:	On Account
Supplier Registered with:	PHILHEALTH	Mode of Procurement:	Small Value Procurement

Please deliver to this office within 25 working days upon receipt of approved sample upon approval of the following and an additional 7 working days for the presentation of sample

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	5,000	PCS	PROCUREMENT OF NOTEBOOKS Specifications: Size: 6 inches x 8 inches Binding: Wire-O Cover: 2 pages (front/first page and back/last page; single side print per leaf; full color; FC #18 Inserts: 8 pages (4 leaves: back to back); Two-page print per leaf; Full color; C2S #120 Writing Sheets: 100 pages (50 leaves: back to back); black & white; book paper #60 Warranty: 30 calendar days after complete delivery LESS: EWT 2% 3,214.29 GMP 5% 8,035.71 PR # 18-0138 dtd. 04/18/18 Cormar	36.00	180,000.00 180,000.00 11,250.00 168,750.00

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Retention Fee of 1% of gross amount (GPPB Resoution No. 30-2017 of 2016 Revised IRR of RA 9184).

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php180,000.00	APPROVED:
CORAZON M. TABULAO Fiscal Controller III LYNIE S. ARCENAS Fiscal Controller III			DR. ISRAEL FRANCIS A. PARGAS HEA/OIC-VP HEAD OF THE AGENCY or Authorized Representative
Within the COB: _____ Expense Code: _____ Budget: _____ remarks: _____ 			
CONFORME:			
Received copy of J.O on _____			Print Name and Signature of Supplier/Representative