PURCHASE ORDER

Supplier	:	MORSONS HOME INDUSTRIES	Purchase Order No.	:	236-17EP
Address	:	Iligan City	Date	:	12-19-2017
Tel/Fax	:		Terms of Payment	:	
PR No.	:	E294-17	Mode of Procuremen	:	NP/SVP
Date	:	12/6/2017			

Please deliver to this Office within **seven (7)** working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	500	pcs	PLANNER WITH PHIC PRINT	250.00	125,000.00
			xxxxxxxx nothing follows xxxxxxx		
			Please attach comply attached design.		
			T O T A L		**125,000.00**

Conditions:

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Funds available in the amount of: 125,000.00.

SORAYAH M. SHARIEF-TABAO
Head, Fund Management Section

Very truly yours,

ALLANODEN A. MACARIMBANG
Chief, Management Services Division

Approved:

Atty. KHALIQUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice-President

Received this P.O. Copy on: ____________

by: ____________

Conform: Jean M. Benitez

Name and Signature of