HOIGHIS DINE, COURT OTHER DININGS STORY

PURCHASE ORDER

L AND N SCHOOL AND OFFICE SUPPLIES Supplier Purchase Order No. Address Date Tel./Fax₀₇₀₋₁₇ Terms of Payment Local Shopping Mode of Procurement Date

Please deliver to this Office within seven(7) working days from receipt hereof the following 17 - 0 2 - 0 0 4 2

QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
480	pcs	POOTHPASTE SACHET (CLOSE-UP)	8.00	3,840.00
480	pcs	TOOTHBRUSH (COLGATE BRAND)	8.00	3,840.00
480	pcs	FACETOWEL (GOOD MORNING BRAND)	10.00	4,800.00
480	pes	ALCOHOL 25ml ISOPROPYL)	15.00	7,200.00
480	pcs	GUP NOODLES (NISSIN,BIG)	25.00	12,000.00
480	pcs	TISSUE PACK (CLEENE)	10.00	4,800.00
480	pcs	SAFEGUARD SOAP (SMALL)	10.00	4,800.00
180	pcs	LOOTBAG (PAPER BAG)	14.00	6,720.00
*		XXXXXXX NOTHING FOLLOWS XXXXXXXXXX	1	
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		PRO-ARIM Comptrollership Unit		
		TOTAL	X	48,000.00

Conditions:

- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered ord for each day of the delay as liquidated damages;
- 2. Render your bills in triplicate copies including the original;
- 3. If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10 working day from the date of the approval of the Purchase Order; and
- 4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

FISCAL CONTROLLER IV Head, Fund Management Section

Funds available in the amount of : P 48,000.

Very truly yours

MACABATO, CPA, CSEE

Regional Vice-President

Conform: