Supplier		KIM GUAN	Purchase Order No. :	147-17EP		
Address		ILIGAN CITY	Date :	15-Nov-17		
Tel/Fax		IDIOMI CITY	Terms of Payment :			
PR No.	:	E131-17	Mode of Procuremen:	LOCAL SHOPPING		
Date		8/17/2017				

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
NO.	7	rolls	ADHESIVE TAPE Size 1", double sided without foam	30.00	210.00
	5	bndls	METACARD 3" x 5", assorted colors (100 pcs/bundle)	60.00	300.00
	20	pack	PAPER Special, color specified, 10's, short	27.50	550.00
	19	pads	STICK-ON NOTE PAD 76mm x 100mm (3x4), A-04	32.50	617.50
	1	box	ENVELOPE Expanding, kraft board, with 250mm for legal	1,050.00	1,050.00
_	1	bndl	FOLDER Fancy, with plastic grip, assorted colors, for A4 size	375.00	375.00
_	1	bndl	FOLDER Fancy, with plastic grip, assorted colors, legal size	425.00	425.00
	10	rolls	TAPE TRANSPARENT, Size: 2 (48mm) 50M, ARMAK	20.00	200.0
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			TOTAL		3,727.5

Conditions:

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of

1 Cal La Calla Discalaga Ordan	indicated, it shall be deemed received on the 10th working day from the showing the condition, serial numbers of the equipment purchased, and
tax receipts, should be submitted by the supplier	
Funds available in the amount of: 3,727.50	Very truly yours,
SORAYAH M. SHARIEF-TABAO Head, Fund Management Section	ALLANODEN A. MACARIMBANG Chief, Management Services Division
Approved:	AMAN M. MACABATO, CPA, CSEE egional Vice-President
Received this P.O. Copy on:	Conform:

Name and Signature of