



PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **LUCKY BOOKSTORE**

Address: Quezon Avenue,
Lucena City

Tel./Fax No.: (042) 710 4268 / (042) 710 5588

Supplier Registered with: Department of Trade and Industry

PO No. 17-096

Date: 8-May-17

Terms of Payment: on account

Mode of Procurement: local shopping

Please deliver to this office within 15 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	5	pcs	Adhesive Tape, Size 2", double sided with foam	135.00	675.00
2	17	pc	Ballpoint Pen, Fine point, Red (Faber Castle LV5)	9.50	161.50
3	786	pc	Ballpoint Pen, Fine point, Blue (Faber Castle LV5)	9.50	7,467.00
4	1297	pc	Ballpoint Pen, Fine point, Black (Faber Castle LV5)	9.50	12,321.50
5	8	PC	Clipboard, For A4 size document	34.00	272.00
6	28	PC	Clipboard, For legal size document	32.00	896.00
7	111	BOX	Fastener, Metal and plastic combination, 2 pc-clip, 70MM, 50 sets/box	18.50	2,053.50
8	13	PC	Glue Stick, For big glue gun	4.20	54.60
9	2	TUBE	Mighty Bond	22.00	44.00
10	4	PC	Padlock	58.00	232.00
11	42	PC	Manila Paper, 60 gsm, thickness: 0.014mm min, dimension: 1200mm x 900mm min, 10 sheets per sleeve	1.70	71.40
12	62	REAM	Paper, Book paper, long S20	125.00	7,750.00
13	4	PC	Pencil, Mechanical, 0.5MM lead point	12.00	48.00
14	2	PAD	Post It flags, small flags (Sign Here), 1x1.7	48.00	96.00
15	30	PC	Ring Binder, Size: 3/4 x 44, (3/4' x 44'), Medium, plastic, assorted colors	12.00	360.00
16	10	PC	Ruler, plastic, 300mm (12"), width: 28mm min, flexible, transparent/clear, ruler scale: millimeters, centimeters, inches, thickness: 0.80mm min	3.50	35.00
17	30	pcs	Clipboard, for A4 size document	34.00	1,020.00
18	50	pcs	Clipboard, for Legal size document	32.00	1,600.00
					35,157.50
			Less Taxes: 5% VAT	1,569.53	
			1% EWT	313.91	1,883.44
			TOTAL AMOUNT		33,274.06
			Purchase Request No: 2017-065 dated April 5, 2017		

Terms & Conditions:

- The agency shall impose equivalent to 1/10 of 1 percent of the total value of the undelivered order for each day of delay as liquidated damages.
- If the date of receipt of the Purchase Order / PO by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or email.
- Delivery of the above item(s) shall be made within the delivery period from Mondays to Fridays 8am to 5pm. Supplier are advised to inform Procurement Section atleast two (2) days before the delivery. All item(s) shall be delivered and accepted by the

RECEIVED
 MAY 11 2017

By: *[Signature]*
 Date: *[Signature]*



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 441-7442 Contact Number (042) 373-7554
www.philhealth.gov.ph region4a@philhealth.gov.ph



- Property and Supply Unit at Philhealth Regional Office IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City.
4. Delivery Receipt and Sales Invoice shall be required to one-time complete delivery of the goods.
 5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
 6. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

FELICIANO O. PASTORPIDE
OIC, MSD

Certified Budget Available:	Funds Available in the amount of:	35,157.50	APPROVED:
 ERLYN V. ROJAS Fiscal Controller	 ARON R. RIANO Fiscal Controller III		 ALBERTO C. MANDURIAO RVP, PRO IVA
With in the COB:	2017-COB		
Expense Code:	774-10		
Budget:	35,157.50		
Remarks:			
Conforme:	 MARIA ANISTA Signature over Printed Name and Position of Representative	Received Copy of PO:	
		5/10/17	Date

RECEIVED
MAY 11 2017
BY: