PHILHEALTH REGIONAL OFFICE I
COA
11/29/17
Received By: [signature]
Time:

POMM-P-007

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: MATCO COMPUTER CENTER
Address: 203 B Cor. 4th St., 11th Ave. Grace Park, Caloocan City
Tel. Fax No.: (02) 441-4502
Supplier Registered with: 224-228-547-000 V

Work Order No.: 2017-59
Date: 11/27/2017
Term of Payment: COD
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 15-30 days upon receipt of JO upon approval of final sample.
Note: Additional ____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair/check-up and replacement of defective parts of printer		
	1	service	Repair/Check-up of HP Laserjet 4015n, S/N: CNFY391703	300.00	300.00
	1	pc	Brand New Fuser Assembly of HP Laserjet 4015n, S/N CNFY391703	23,500.00	23,500.00
	1	service	Repair/Check-up of HP laserjet Enterprise 600 M601n (CE989A) S/N: CNB8D7C003)	300.00	300.00
	1	pc	Brand New Fuser Assembly of HP laserjet Enterprise 600 M601n (CE989A) S/N: CNB8D7C003)	23,500.00	23,500.00
	1	service	Repair/Check-up of HP Laserjet 4015n, S/N: CNFY391690	300.00	300.00
	1	pc	Brand New Gear Assembly of HP Laserjet 4015n, S/N: CNFY391690	2,500.00	2,500.00
	1	service	Repair/Check-up of HP laserjet Enterprise 600 M602 S/N: CNB8D780D)	300.00	300.00
	1	pc	Feed Roller of Tray 1 of HP laserjet Enterprise 600 M602 S/N: CNB8D780D)	1,500.00	1,500.00
	3	pcs	Feed Roller of Tray 2 of HP laserjet Enterprise 600 M602 S/N: CNB8D780D)	1,500.00	4,500.00
			xxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxx	MATERIALS	55,500.00
				LABOR	1,200.00
			Less: TAX	TOTAL-L&M	56,700.00
			VAT (5%/1.12) (L&M)	2,531.25	
			EWT (1%/1.12) (Materials)	495.54	3,026.79
			PR No. 17-1102-0516		
			Requesting Unit: ITMS	Total - Net of Tax	53,673.21

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

By the authority of the MSD Chief
[signature] 11/27/17
MARIA CITADEL G. ARZADON
SSIO / HEU Head

Very truly yours,
MARICAR M. ARZADON, M.D.
MO VII / MSD Chief

Certified Budget Available:
[signature]
JOSE A. MONES
Fiscal Controller III

Funds Available in the amount of: 56,700.00
EDWARD Q. ESPIRITU [signature]
OIC-FMS

APPROVED:
ATTY. ROGELIO B. DEL ROSARIO, JR., MBA, CSEE
OIC-ORVP, PRO1
BY THE AUTHORITY OF OIC-RVP
[signature]
Josephine Q. Quiton

With in the COB: 2017
Expense Code: [illegible]
Bdget:
Remarks:

Received copy of J.O. on 11/29/17
Date

CONFORME:
[signature] MELVIN TABANDI
Signature over Printed Name
of Supplier / Representative