PHILHEALTH REGIONAL OFFICE I
COA
11/7/17 11/16/17
Received By:
Time:

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: MATCO COMPUTER CENTER
Address: 203 B Cor. 4th St., 11th Ave. Grace Park, Caloocan City
Tel. Fax No.: (02) 441-4502
Supplier Registered with: 224-228-547-000 V

Work Order No.: 2017-51
Date: 11/4/2017
Term of Payment: COD
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 15-30 days upon receipt of JO upon approval of final sample.
Note: Additional ____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair/check-up and replacement of defective parts of printer		
	1	service	Repair/Check-up of HP Laserjet Enterprise 600 M601n (CE989A) SN: CNC8D6780C	300.00	300.00
	1	pc	Brand New Fuser Assembly for HP Laserjet Enterprise 600 M601n (CE989A) SN: CNC8D6780C	23,500.00	23,500.00
	1	pc	Brand New Tray 1 Assembly for HP Laserjet Enterprise 600 M601n (CE989A) SN: CNC8D6780C	9,500.00	9,500.00
	1	service	Repair/Check-up of HP Laserjet Enterprise 600 M601n (CE989A) SN: CNB8DBX001	300.00	300.00
	1	pc	Brand New Fuser Assembly for HP Laserjet Enterprise 600 M601n (CE989A) SN: CNB8DBX001	23,500.00	23,500.00
	1	service	Repair/Check-up of HP Laserjet Enterprise 600 M601n (CE989A) s/n: CNC8FD1CRC	300.00	300.00
	1	pc	Brand New Fuser Assembly of HP Laserjet Enterprise 600 M601n (CE989A) s/n: CNC8FD1CRC	23,500.00	23,500.00
			xxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxx	MATERIALS	80,000.00
				LABOR	900.00
			Less: TAX	TOTAL-L&M	80,900.00
			VAT (5%/1.12) (L&M)	3,611.61	
			EWT (1%/1.12) (Materials)	714.29	4,325.90
			PR No. 17-0830-0418 / 17-0926-0452 Requesting Unit: Motorpool Unit	Total - Net of Tax	76,574.10

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

BY THE AUTHORITY OF THE

MARIMEL C. BRAVO
FISCAL CONTROLLER

By the authority of the MSD Chief

JANE C. RAGOS
FC IV / ASS Chief 11/6/17

Very truly yours,

MARICAR M. ARZADON, M.D.
MO VII / MSD Chief

Certified Budget Available: Funds Available in the amount of: ....

JOSE A. MONES
Fiscal Controller III

EDWARD O. ESPIRITU
OIC-FMS

APPROVED:

ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSEE
OIC-ORVP, PRO1

Within the COB	
Expense Code:	
Subject:	
Remarks:	

CONFORME:

Received copy of J.O. on 11/14/17
Date

Signature over Printed Name of Supplier / Representative